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January 12, 2023

## WHITEHOUSE COUNCIL AGENDA

January 17, 2023

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at [www.whitehouseoh.gov](http://www.whitehouseoh.gov) and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, January 17, 2023, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the January 3, 2023 Council Meeting
- VI. Adoption of Bills Dated January 12, 2023 and the Addendum Bills Dated January 17, 2023
- VII. Introduction of Persons to Appear Before Council
  - A. Request for Great Black Swamp Festival of Races for March 18, 2023
  - B. Request for 29<sup>th</sup> Annual Mad Anthony River Rally for August 12, 2023
- VIII. Committee Reports
  - A. Report on the January 10, 2023 Committee of the Whole Meeting
  - B. Report on the January 17, 2023 Committee of the Whole Meeting

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**[whitehouseoh.gov](http://whitehouseoh.gov)**

- IX. Report of the Mayor
  - A. Mayoral Recognition of Police Chief Mark McDonough
  - B. Mayoral Appointment of Allan Baer as Acting Police Chief Effective January 21, 2023
  - C. Appointment of Board and Committee Members
    - 1. Planning Commission – Tom Lytle
    - 2. Board of Zoning Appeals – Michael Walters
    - 3. Spencer Township JEDZ – Michael Walters
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
  - A. Request Authorization for Legislation Approving a Contract for Professional Services with Poggemeyer Design Group (A Kleinfelder Company) (as an emergency)
  - B. Request Authorization for Legislation Declaring the Official Intent and Reasonable Expectation of the Village of Whitehouse on Behalf of the State of Ohio and/or the OPWC to Reimburse the Village for the Industrial Parkway and Weckerly Road Improvements (as an emergency)
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
  - A. **Resolution 01-2023:** Authorizing the Administrator to Enter into a Contract with Poggemeyer Design Group (A Kleinfelder Company) for Engineering and Consulting Services for a 500,000 Gallon Elevated Storage Tank (as an emergency)
  - B. **Resolution 02-2023:** Declaring the Official Intent and Reasonable Expectation of the Village of Whitehouse, Lucas County, Ohio, For and On Behalf of the State of Ohio And/Or The Ohio Public Works Commission; To Reimburse the Village's Street Improvement Fund for the CL04Y/CL05Y, Industrial Parkway and Weckerly Road Improvements With the Proceeds of Tax Exempt Debt of the State of Ohio (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

# COUNCIL BILLS

1/12/2023

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A.W. Heating & Cooling	Maintenance	\$968.00	\$968.00	Inducer Motor Assembly
B & J Concrete & Construction	Capital Project	\$965.28	\$965.28	Shelterhouse Concrete
Charter Communications	Police	\$138.97		Internet
Charter Communications	Fire	\$131.96		Internet
Charter Communications	Parks	\$106.98		Internet
Charter Communications	Maintenance	\$196.47		Internet
Charter Communications	Life Squad	\$131.95		Internet
Charter Communications	Water	\$98.23		Internet
Charter Communications	Sewer	\$98.23	\$902.79	Internet
Crystal Images Inc.	Administration	\$422.00	\$422.00	Award
Dallas Paul	Econ Dev	\$1,250.00	\$1,250.00	Economic Development
Fisher Auto Parts	Police	\$77.88		Parts
Fisher Auto Parts	Streets	\$79.64	\$157.52	Parts
IACP	Police	\$190.00	\$190.00	Annual Dues
IAPE	Police	\$65.00	\$65.00	Annual Membership
Interstate Battery	Streets	\$146.25	\$146.25	Battery
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Jason Francis	Fire	\$58.16	\$58.16	Employee Reimbursement
Knox Company	Fire	\$468.00	\$468.00	Knox Connect
Law Enforcement Foundation	Police	\$1,600.00	\$1,600.00	Training
Mark Schaffer Excavating & Trucking	Capital Project	\$206,894.36	\$206,894.36	Sewer Project
MASI	Water	\$83.35	\$83.35	Water Sample Analysis
Metro Toledo Criminal Justice Admin	Police	\$50.00	\$50.00	Annual Membership
Northern Lights Display	Streets	\$1,174.00	\$1,174.00	Street Banners
Ohio Gas Company	Sewer	\$47.68	\$47.68	Natural Gas Charges
Ohio Treasurer of State	Tax	\$20,089.25	\$20,089.25	Tax Refund
Owens Community College	Police	\$500.00	\$500.00	Consortium Membership Fee
PNC Equipment Finance	Fire	\$32,165.50	\$32,165.50	Fire Truck Payment
Postmaster	Administration	\$1,200.00	\$1,200.00	Stamps
Toledo Edison	Street Lights	\$831.72		Electric Charges
Toledo Edison	Streets	\$80.78	\$912.50	Electric Charges
Treasurer of Lucas County	Parks	\$2,372.63	\$2,372.63	Real Estate Taxes

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Treasurer State of Ohio	Police	\$141.75	\$141.75	Webchecks
US Bank	Police	\$136.01		Copier Charges
US Bank	Fire	\$136.01		Copier Charges
US Bank	Maintenance	\$204.02	\$476.04	Copier Charges
		\$274,950.06	\$274,950.06	



## Request for Special Event

Village of Whitehouse  
PO Box 2476, Whitehouse, OH 43571  
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Great Black Swamp Festival of Races  
Coordinator/Contact Person: ERIN O'CONNELL & TERRI KIRTOS  
Address: P.O. Box 62  
Phone: 419-654-3286 Email: ecconnell179@gmail.com  
FAX: \_\_\_\_\_  
Event Date(s): 03/18/2023 Event Hours: 6am - 1pm  
Estimated Number of Attendance: 400  
Brief Description of Event: 5K, 15K, 25K run/walk even that starts at Fallen Timbers Middle School at 9am - same course as past years  
Will the Event Use Signage/Attraction Devices? Yes ☒ No  
Amplified Voice/Music? ☒ Yes ☐ No  
Food/Beverage Sales? ☐ Yes ☒ No Alcoholic Beverage Sales: ☐ Yes ☐ No  
Product Sales? ☐ Yes ☒ No Other (explain): \_\_\_\_\_  
If YES to any of the above, please explain: announcing start

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

(☒) Police Assistance (☒) Streets Closed (☐) Enclosed Shelterhouse (☐) Pavilion (☐) Other  
Explain: See map

☐ PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 6 Total Amount Required per Employee: \$ 4 /hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ 560

### READ THE FOLLOWING BEFORE SIGNING

#### The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Erin O'Connell Date: 11/22/2022

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

## AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:  
  
\_\_\_\_ See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.
2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: \_\_\_\_\_ Total Amount Required per Employee:  
\$ \_\_\_\_\_/hr.

TOTAL Amount to be submitted by Event Coordinator: \$ \_\_\_\_\_,

8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

\_\_\_\_\_  
Village Administrator

ERIN O'CONNELL  
Event Coordinator/Contact Person

**REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO**

TYPE OF FUNCTION/ACTIVITY: run/walk

DATE/TIME OF FUNCTION/EVENT: 03/18/2023 @ 9am

LOCATION: Fallen Timbers Middle School

NUMBER OF OFFICERS REQUIRED: \_\_\_\_\_ (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: \_\_\_\_\_ (Determined by Department Head)

**EVENT COORDINATOR CONTACT INFORMATION:**

NAME Erin O'Connell

ORGANIZATION Toledo Roadrunner Club

ADDRESS P.O. Box 62

Maumee OH 43537

PHONE econnell179@gmail.com

EMAIL 419 6543288

FAX \_\_\_\_\_

Payment for services rendered in the amount of \$ \_\_\_\_\_ will be submitted to:

The Village of Whitehouse  
6925 Providence St.  
P.O. Box 2476  
Whitehouse, OH 43571

Payment in full required by: \_\_\_\_\_

*For Office Use Only*

Date: \_\_\_\_\_

\_\_\_\_ Approved as requested.

\_\_\_\_ Approved, with modifications (specify): \_\_\_\_\_

\_\_\_\_ Disapproved (specify): \_\_\_\_\_

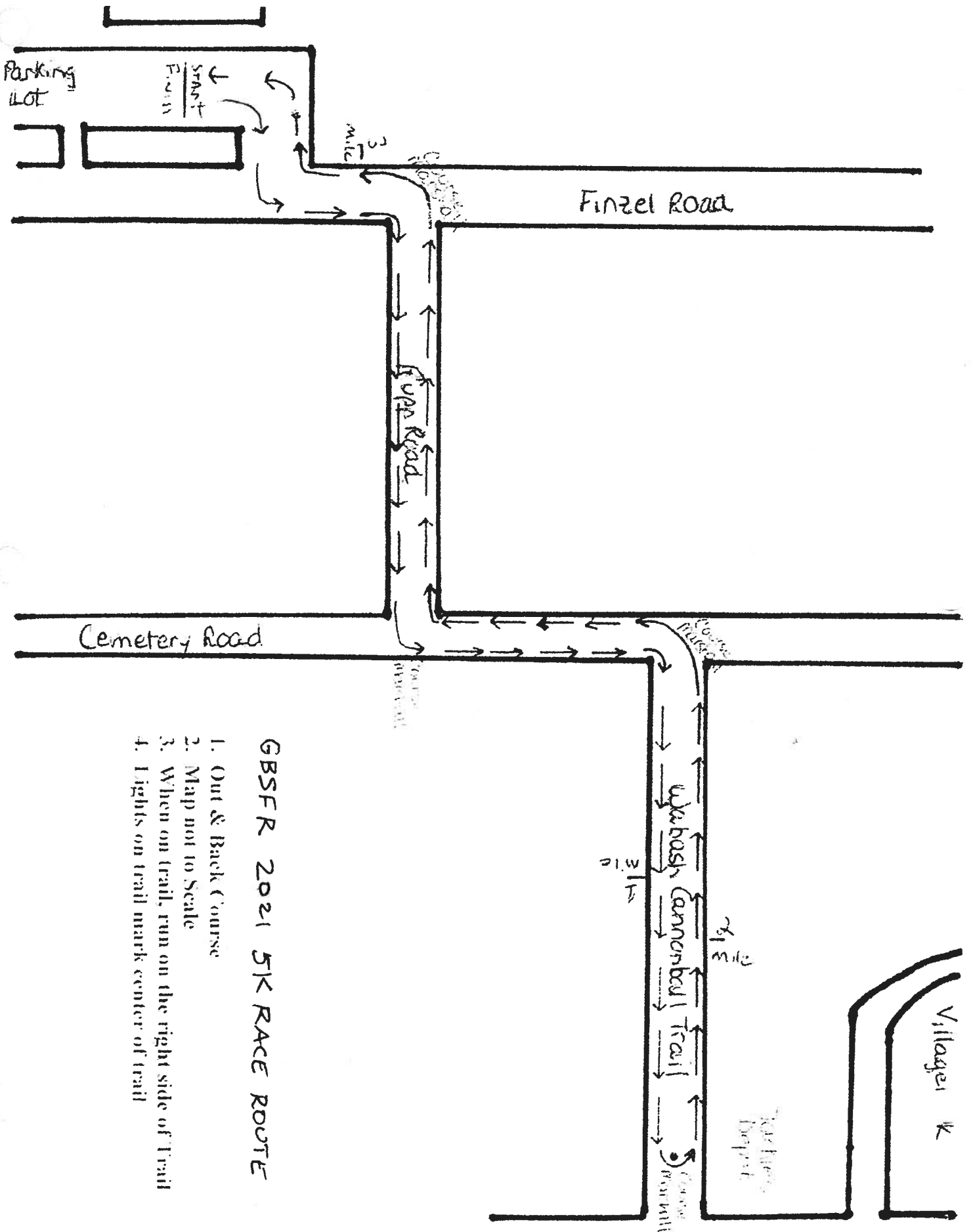
Village Administrator \_\_\_\_\_

Chief of Police \_\_\_\_\_

Public Service Director \_\_\_\_\_

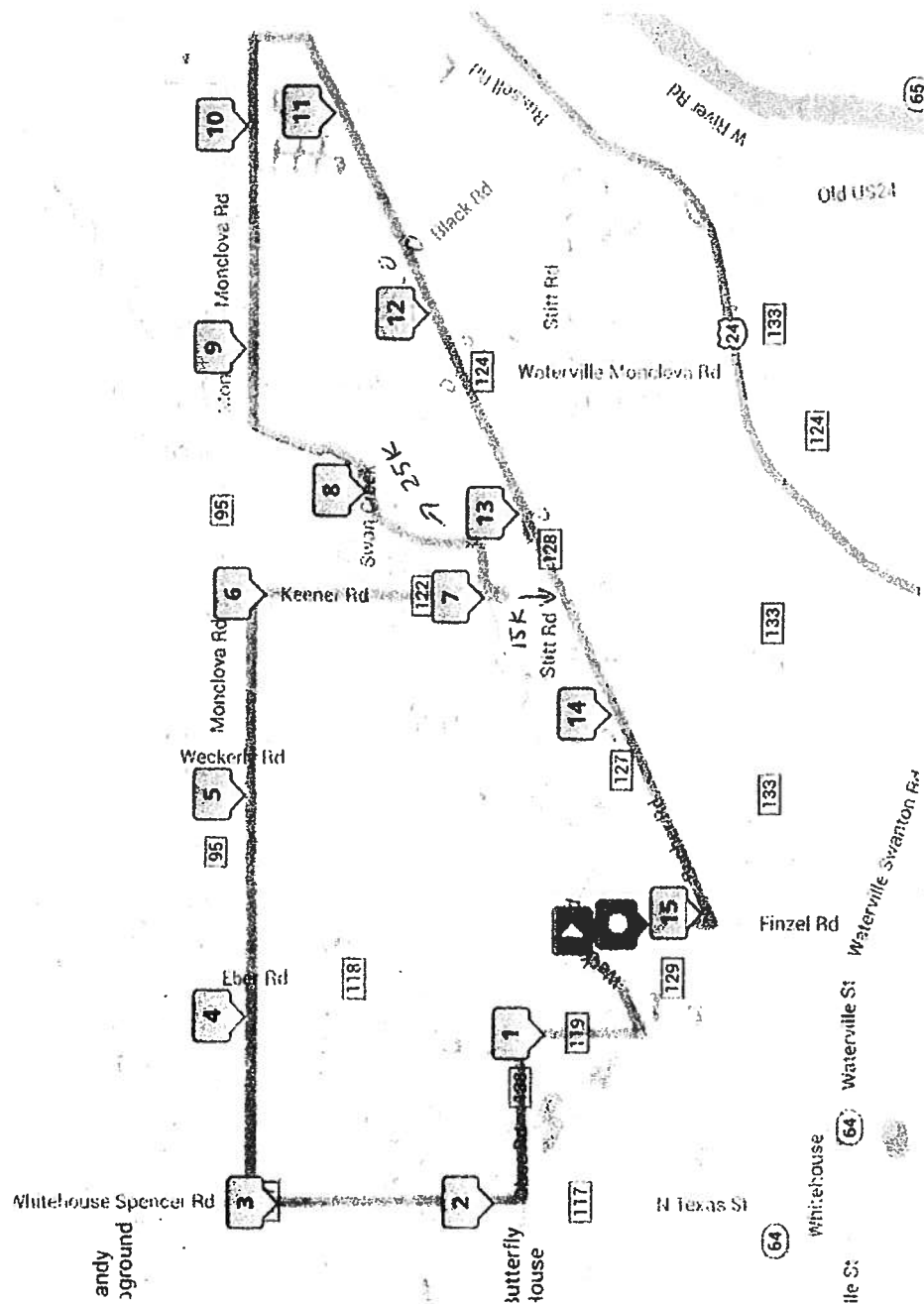
Fire Chief \_\_\_\_\_

Community Development Coordinator \_\_\_\_\_



# GBSFR 2021 5K RACE ROUTE

1. Out & Back Course
2. Map not to Scale
3. When on trail, run on the right side of Trail
4. Lights on trail mark center of trail



15K ROUTE  
25K ROUTE



## Request for Special Event

Village of Whitehouse  
PO Box 2476, Whitehouse, OH 43571  
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: 29th Annual Mad Anthony River Rally (MARR)  
Coordinator/Contact Person: David J. Barret (Co-Director)  
Address: 5846 Hillcroft DR, Toledo, OH, 43615  
Phone: (419) 351-2968 Email: madanthonyinfor@gmail.com  
FAX: (419) 476-3707  
Event Date(s): 08/12/2023 Event Hours: 06:00 am - 17:00 pm  
Estimated Number of Attendance: 300-400  
Brief Description of Event: Annual premiere cycling event for the Toledo Area Bicyclist riding club.  
Kickoff and finish at the Whitehouse Village Park for all rides.

Will the Event Use Signage/Attraction Devices? X Yes    No  
Amplified Voice/Music? X Yes    No  
Food/Beverage Sales? X Yes    No Alcoholic Beverage Sales: X Yes    No  
Product Sales?    Yes X No Other (explain):     
If YES to any of the above, please explain: Food/Beverages will be provided as part of the ride package  
As we did last year, we'd like to set up a "beef garden" under the pavilion as part of the post ride lunch.

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:  
(X) Police Assistance (X) Streets Closed (X) Enclosed Shelterhouse (X) Pavilion ( ) Other  
Explain: We will need use of the enclosed shelterhouse on both THU 08/10/23 & FRI 08/11/23 for  
distribution of packets and pre-setup. St. Louis street (by the Pavilion) is where we'll kick off the rides  
in the morning and would like to have that section closed to traffic at least for the ride kick-off.

**PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.**

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 8 Total Amount Required per Employee: \$ 40 /hr.  
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator:  
\$ 160 + 50 (Shelterhouse) = \$210

### **READ THE FOLLOWING BEFORE SIGNING**

#### **The submittal of this event form does not ensure approval of the event.**

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: David Justin Barret

Date: 12/02/2023

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

## AGREEMENT FOR VILLAGE SERVICES – SPECIAL EVENT

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator, Chief of Police and Fire Chief, such duty serves the purpose of public safety, traffic control and the public welfare. Now, therefore, it is agreed by and between the parties as follows:

- The Chief of Police and/or Fire Chief shall assign public safety officers (police/fire personnel) to duty at:  

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- The police personnel shall at all times be under the control of the Chief of Police.
- EMS REQUEST: Requests for Emergency Medical Service (EMS) standby to supplement this event must be made to the Village Administrator no later than thirty (30) days from the date of the scheduled event. The Fire Chief, or his/her designee reserves the right to honor or reject these requests based upon EMS personnel availability and/or needs of the agency.
- The Fire Chief (or his/her designee) will assign personnel for EMS duty for the event. Fire personnel assigned to this event shall at all times be under the control of the Fire Chief.
- ALCOHOL CONSUMPTION/SALES ON VILLAGE-OWNED PROPERTY-This requires additional Village considerations and Ohio Dept. of Commerce/Department of Liquor Control permits. The Event Coordinator/Contact Person/Sponsoring Entity must apply for alcohol sales permits directly with the Ohio Department of Commerce/Liquor Control. See attached forms for additional information.
- Request for additional materials (i.e. fencing, signage, barricades, etc.) supplied by and placed by Village Public Service Department personnel are subject to additional fees (cost of materials; personnel costs per employee/per hour) shall be paid by the Event Coordinator/Contact Person/Sponsoring Entity.
- Personnel who are assigned to this event shall be paid for this service, by a majority vote of Council, and in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
- The Village of Whitehouse agrees to furnish personnel under the terms of this agreement, if and only if, personnel are available for such duty as determined by the Chief of Police/Fire Chief.
- Duties of any personnel assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that public safety interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
- If authorized by Village Council, the Event Coordinator/Contact Person/Sponsoring Entity will provide payment for security services no later than 10 days after the event payable to *The Village of Whitehouse*.
- Personnel assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.

\_\_\_ See attached Request for Safety Services form and map showing location(s) of event.

**PLEASE CHECK ALL THAT APPLY:**

☒ Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

☐ Fencing (Public Service Department)

☐ Food Truck Inspection(s) (Fire Department)

☐ Tent Inspection(s) (Fire Department)

☐ Traffic Barricades (Public Service Department)

☒ Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

☐ Other (please specify):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

\_\_\_\_\_  
Village Administrator

\_\_\_\_\_  
Event Coordinator/Contact Person

**Attachments:**

☐ Ohio Revised Code Section 4303.202 F-2 permit legislation.

☐ Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

## REQUEST FOR VILLAGE SERVICES—VILLAGE OF WHITEHOUSE, OHIO

### NAME AND TYPE OF FUNCTION/ACTIVITY:

29th Annual Mad Anthony River Rally (MARR). Bicycling event

DATE/TIME OF FUNCTION/EVENT: Saturday 08/12/2023 06:00 am - 17:00 pm

LOCATION: Whitehouse Village Park

### EVENT COORDINATOR CONTACT INFORMATION:

NAME David J. Barret: Co-Director

ORGANIZATION Toledo Area Bicyclists

ADDRESS 5846 Hillcroft DR, Toledo, OH, 43615

PHONE (419) 351-2968

FAX (419) 476-3707

EMAIL madanthonyinfo@gmail.com

☒ X MAP OF EVENT/FUNCTION ATTACHED

PAYMENT (if applicable): Payment for services rendered made payable to:  
The Village of Whitehouse, 6925 Providence St., P.O. Box 2476., Whitehouse, OH 43571

### *For Office Use Only*

Date: \_\_\_\_\_

☐ Approved as requested.

☐ Approved, with modifications (specify): \_\_\_\_\_

☐ Disapproved (specify): \_\_\_\_\_

Payment Authorized by Council: ☐ Yes ☐ No

Payment Amount: \$ \_\_\_\_\_ .00/hour per total number of personnel assigned

Total Number Personnel Assigned: \_\_\_\_\_

Total Hours for Event (including any preliminary set-up as needed): \_\_\_\_\_

Additional Materials Cost: \$ \_\_\_\_\_ .00

Total Payment Required: \$ \_\_\_\_\_ .00

### **NOTIFICATIONS:**

☐ Village Administrator

☐ Chief of Police

☐ Fire Chief

☐ Public Service Director

### **COORDINATION MEETINGS (Scheduled by Village of Whitehouse Representative)**

**\*\*Meetings are conducted on Mondays at 9:00am\*\***

Date/Time Initial Meeting (45 Days prior to event): \_\_\_\_\_

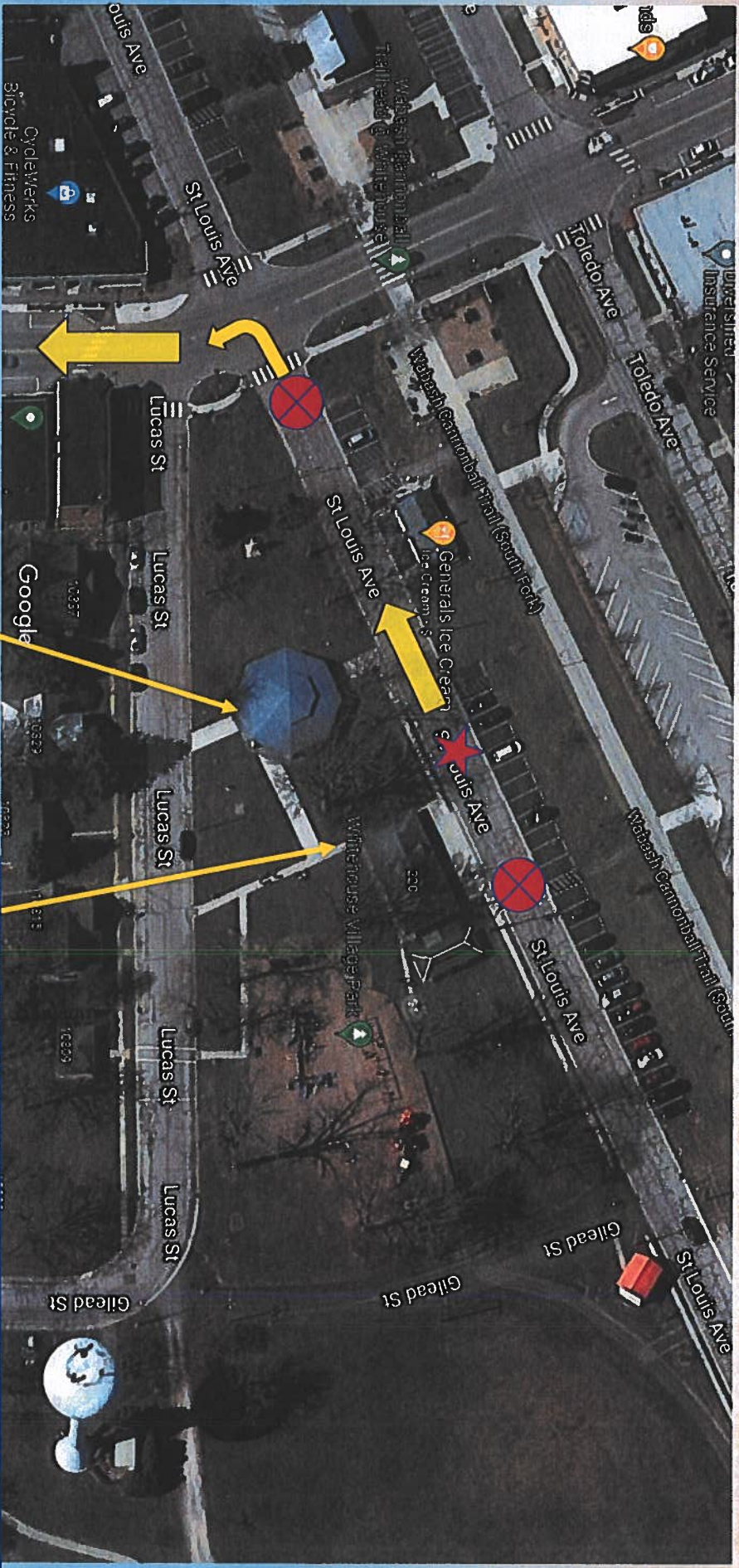
Date/Time Meeting (30 Days before Event): \_\_\_\_\_

Date/Time Meeting (if needed): \_\_\_\_\_

# Mad Anthony River Rally (MARR)

Sponsored by Toledo Area Bicyclists, Inc.  
Saturday, August 12, 2023

- All riders will start by the Shelterhouse (red star) on St. Louis Ave heading SW toward Providence St. We would like St. Louis Ave closed (between the two RED X's to motor traffic on SAT 08/12/23 from 06:30 am thru the last ride start time of 09:00 am.



- Beer-garden setup under the Pavilion.

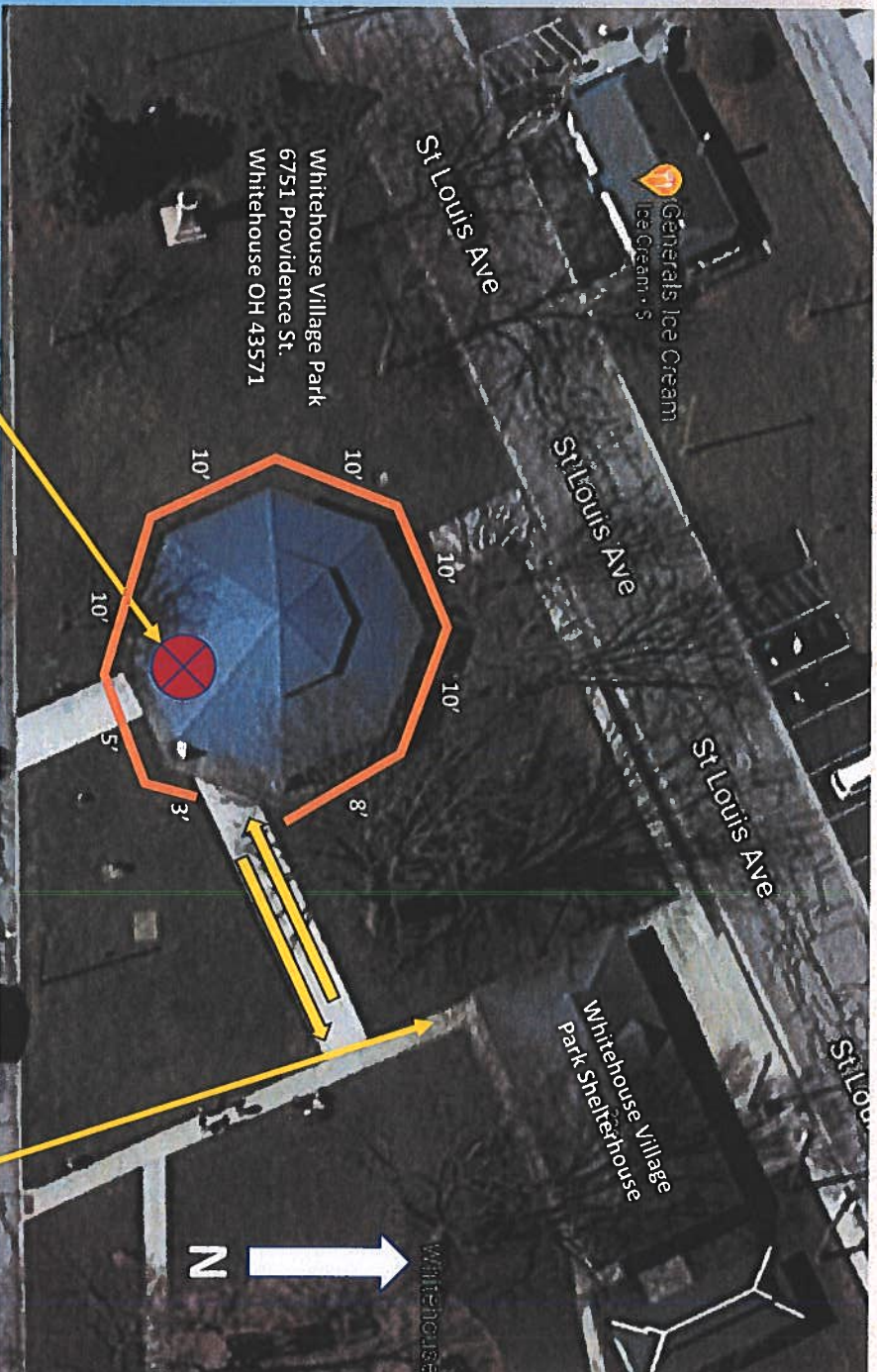
- Lunch served by the Shelterhouse with riders eating under the Pavilion.
- Music (DJ) set up by the Pavilion.

## Mad Anthony River Rally (MARR)

Sponsored by Toledo Area Bicyclists, Inc.

Saturday, August 12, 2023

## Proposed Beer Garden Setup with Lunch



- Beer Garden established under the Pavilion. Only one entry & exit from the east sidewalk with an orange emergency/leaf/snow barrier surrounding the entire pavilion. Alcoholic beverages will be served by volunteer members of Toledo Area Bicyclists (TAB).

- Lunch served by the Shelterhouse with riders eating under the Pavilion.
- Music (DJ) set up by the Pavilion.

**RESOLUTION NO. 01-2023**

**A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO  
ENTER INTO A CONTRACT WITH POGGEMEYER DESIGN GROUP (A  
KLEINFELDER COMPANY) FOR ENGINEERING AND CONSULTING SERVICES FOR  
A 500,000 GALLON ELEVATED STORAGE TANK IN THE VILLAGE OF  
WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.**

WHEREAS, it is the recommendation of the Administrator that the Village of Whitehouse enter into a contract with Poggemeyer Design Group (a Kleinfelder Company) for engineering and consulting services for a 500,000 Gallon Elevated Storage Tank; and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse be and is hereby authorized and directed to enter into a contract with Poggemeyer Design Group (a Kleinfelder Company), Bowling Green, Ohio in their capacity as engineers for said Village, to engineer and consult for a 500,000 gallon elevated storage tank in the Village of Whitehouse, Lucas County, Ohio, as detailed through specifications maintained in the office of the Administrator.

SECTION II: That the sum of One Hundred Twenty-Six Thousand, Eight Hundred and Twenty Dollars (\$126,820.00), or so much thereof as may be needed, be and the same is hereby appropriated from such fund as designated by the Administrator of the Village of Whitehouse, Lucas County, Ohio.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that the engineering and subsequent construction of said 500,000 gallon elevated storage tank will provide for updated water services for the Village and its inhabitants and the surrounding inhabitants.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS RESOLUTION: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

## **RESOLUTION NO. 02-2023**

**A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, FOR AND ON BEHALF OF THE STATE OF OHIO AND/OR THE OHIO PUBLIC WORKS COMMISSION; TO REIMBURSE THE VILLAGE'S STREET IMPROVEMENT FUND FOR THE CL04Y/CL05Y, INDUSTRIAL PARKWAY AND WECKERLY ROAD IMPROVEMENTS WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO AND DECLARING AN EMERGENCY.**

WHEREAS, the Village of Whitehouse, Lucas County, Ohio, hereby desires to express its intent for and reasonable expectation of the reimbursement of certain monies expended or to be expended on an Ohio Public Works Commission (OPWC) project during calendar year 2023 and further specifically as identified as OPWC Project No. CL04Y/CL05Y.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village of Whitehouse reasonably expects to receive a reimbursement for the Industrial Parkway and Weckerly Road Improvements as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

SECTION II: The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is Three Hundred Ninety Thousand and Forty Dollars (\$390,040.00).

SECTION III: The Clerk of the Whitehouse Village Council and/or Administrator is hereby directed to file and maintain a copy of this Resolution with the Village of Whitehouse for the public inspection and examination of all persons interested therein and to forthwith deliver a copy of this Resolution to the Ohio Public Works Commission.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this

Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that immediate documentation is necessary for project verification and project reimbursement to the Village of Whitehouse.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS RESOLUTION: \_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

# VILLAGE OF WHITEHOUSE

January 17, 2023

## ADMINISTRATION

- 12-15-22      1.      November 30, 2022: Income Tax Collection = \$3,069,310.20  
Compared to last year = \$2,768,183.20 (8.25% increase)  
JEDD & JEDZ collections = \$3,279,928.70
- 02-19-19      2.      Safety and Health Report: Last lost time injury was January 14, 2019

## ADMINISTRATIVE ACTIVITIES

## COMMUNITY DEVELOPMENT

## SUBDIVISION DEVELOPMENTS

## GRANTS

01-17-23

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid. Bids rejected. Rebid as surface replacement only. Bid opening scheduled for June 10, 2022 at 11:00 a.m. Council awarded project to Henry W. Bergman, Inc. for \$118,134.60. Paving Completed 10/2022.
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

## PARKS & RECREATION

- 11-01-22      1.      **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2024.
2.      **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff. Arbor completed. Awaiting final landscaping.

## **STREETS**

**12-06-22**

1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00. Construction underway 10/2022. Project completed 11/23/2022.

## **WATER**

**01-17-23**

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and reviewed.
2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023
3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023
4. **Elevated Storage** – A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group.

## **WASTE WATER**

**11-01-22**

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26<sup>th</sup> for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

## **STORM SEWER**

**12-06-22**

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decan pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00.

## **SANITATION**

**01-17-23**

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023. January 7<sup>th</sup> Drop off – 99 vehicles filling 2-40 yd. dumpsters.

## **MISCELLANEOUS**

**12-06-22**

1. **Building Permits:** 19 new homes as of 12/29/22.

**01-17-23**

2. **Public Works:**
  1. Water Department
    - a. Valve Exercising
    - b. Hydrant Maintenance Programs
  2. Sewer Flushing
  3. Storm Water Inspections – Outfalls & Asst. Management
  4. Street- Winter operations & Tree trimming.

## **Boards and Commissions**

- A. Board of Zoning Appeals
  1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
  1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
  1. Pending approval of October 4, 2022 meeting minutes
- D. Planning Commission
  1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
  1. Pending approval of June 7, 2022, meeting minutes
  2. Pending 2023 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2023
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of November 17, 2022 meeting minutes
  2. Pending Tree Inventory

## **Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)

- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
  - 1. Pending review of Council project list